

CIRCULAR LETTER NO. 1089

April 6, 2022

TO: Federal Agency Budget and Accounting Officers and
Agency Printing and Publishing Officials

SUBJECT: Part 3 – G-Invoicing (GINV) 7600EZ Process

The purpose of the U.S. Government Publishing Office's (GPO) Circular Letters on GINV are to inform Federal agencies about the upcoming implementation of Treasury's new GINV initiative and how it will impact transactions with GPO. Please share this information internally with staff involved in obligating, ordering, and authorizing payments for products and services from GPO. *Note: In September 2020, GPO released the first Circular Letter (No. 1057) "G-Invoicing – Information for U.S. Government Publishing Office (GPO) Customers." In September 2021, GPO released the second Circular Letter (No. 1079) "PART 2: Government Invoicing (GINV) – Information for U.S. Government Publishing Office (GPO) Customers." Agencies may access all Circular Letters at: <https://www.gpo.gov/how-to-work-with-us/agency/circular-letters>.*

GINV is the U.S. Department of Treasury's long-term solution for the Federal Government to manage Federal intragovernmental (IGT) Buy/Sell transactions. It is anticipated that GINV will help agencies and their trading partners negotiate and accept General Terms and Conditions (GT&C) Agreements, broker Orders, exchange Performance information, and validate Settlement requests through the Intra-governmental Payment and Collection System (IPAC).

As stated in *Treasury Financial Manual (TFM) Bulletin No. 2022-03*, Fiscal Service has established and recommends a separate process flow with GPO called 7600EZ for low-dollar/high activity settlements beginning in FY 2024. The 7600EZ process will expedite transaction settlements by combining Order and Performance phases, while requiring fewer data elements and fewer approvals. Please refer to this link to view *TFM Bulletin No. 2022-03* <https://tfm.fiscal.treasury.gov/content/tfm/v1/bull/22-03.html>.

If your agency will be using the 7600EZ process option, there will be no impact on how you currently do business with GPO beginning October 1, 2022.

What does it mean if your agency will be waiting to initiate 7600EZ in FY 2024?

- Your agency will not be required to set up GT&Cs or Orders in GINV with GPO until Treasury implements the 7600EZ process October 1, 2023.
- The legacy IPAC process will remain in place and function as it does currently.
- GPO will continue to process transactions through IPAC four times a month.
- Your agency will not have to set up the Order (7600B) in GINV. Instead, in 7600EZ GPO will initiate the Orders on behalf of the customer within GINV, based on customer-submitted specifications in the new Customer Services Publish.gpo.gov portal, or via updated GPO order forms.
- Your agency can continue to use current Deposit Accounts until 7600EZ is available.
- When the 7600EZ process is implemented, GPO will establish a 7600EZ GT&C Agreement (7600A) with your agency. GPO has developed several umbrella/standard templates to assist customers in completing their GT&C(s).

If your agency chooses not to use 7600EZ to process orders, all new work sent to GPO beginning October 1, 2022 must be brokered and agreed upon within the Treasury's GINV system. We encourage you to contact your GINV Implementation Team to better understand how your agency will implement GINV and what your involvement will be. If you require assistance identifying your agency's Team, email the Treasury Bureau of Fiscal Service at IGT@fiscal.treasury.gov.

Contact the GPO Implementation Team via email at GINV@GPO.gov if you would like to discuss GINV further. GPO will continue to provide updates and additional information regarding GINV. For additional resource information, visit the [GPO GINV](#) webpage which will be updated as more information becomes available.

Sincerely,

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