

Program No 202-S Term Date of Award To 01/31/19													
TITLE: America the Beautiful-the National Parks and Federal Recreational Lands HANGTAG													
			DOUGLASS SCREEN				EAGLE IMAGE		SCREEN WORKS		TAYLOR/TRAVEL TAGS		
			ASCOT TAG & LABEL		PRINTERS, INC		CORPORATION		INCORPORATED		Inver Grove		
			Newark, NJ		Lakeland, FL		East Peoria, IL		Novi, IL		Heights, MN		
			BASIS OF AWARD										
ITEM NO:	DESCRIPTION	AWARD	UNIT		UNIT		UNIT		UNIT		UNIT		
I.	PRINTING BINDING, PACKING AND DISTRIBUTION:		RATE	COST	RATE	COST	RATE	COST	RATE	COST	RATE	COST	
(a)	Per Hangtag.....												
	Makeready and/or Setup.....	3	\$500.00	\$1,500.00	\$390.00	\$1,170.00	\$100.00	\$300.00	\$1,250.00	\$3,750.00	\$3,000.00	\$9,000.00	
	Running Per 1,000 Copies.....	700	\$120.50	\$84,350.00	\$217.00	\$151,900.00	\$297.18	\$208,026.00	\$179.00	\$125,300.00	\$85.00	\$59,500.00	
CONTRACTOR TOTALS				\$85,850.00		\$153,070.00		\$208,326.00		\$129,050.00		\$68,500.00	
DISCOUNT				1.00%	\$858.50	0.50%	\$765.35	0.0%	\$0.00	0.0%	\$0.00	0.00%	\$0.00
DISCOUNTED TOTALS				\$84,991.50		\$152,304.65		\$208,326.00		\$129,050.00		\$68,500.00	
												AWARDED	
Program No 202-S Term Date of Award To 01/31/19													
TITLE: America the Beautiful-the National Parks and Federal Recreational Lands HANGTAG													
			CURRENT CONTRACTOR TRAVEL TAGS										
			BASIS OF AWARD										
ITEM NO:	DESCRIPTION	AWARD	UNIT		UNIT		UNIT		UNIT		UNIT		
I.	PRINTING BINDING, PACKING AND DISTRIBUTION:		RATE	COST									
(a)	Per Hangtag.....												
	Makeready and/or Setup.....	3	\$2,500.00	\$7,500.00									
	Running Per 1,000 Copies.....	700	\$114.09	\$79,863.00									
CONTRACTOR TOTALS				\$87,363.00									
DISCOUNT				0.00%	\$0.00								
DISCOUNTED TOTALS				\$87,363.00									

Program 202-S
Specifications by RH
Reviewed by JMcW

U. S. GOVERNMENT PUBLISHING OFFICE

Washington, DC

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

America the Beautiful –the National Parks and Federal Recreational Lands HANGTAG

as requisitioned from the U. S. GOVERNMENT PUBLISHING OFFICE (GPO) by the

Department of the Interior
National Park Service

Single Award

TERM OF CONTRACT: The term of this contract is for the period beginning **Date Of Award** and ending **January 31, 2019**, plus up to four (4) optional 12-month extension periods that may be added in accordance with the “OPTION TO EXTEND THE TERM OF THE CONTRACT” clause in SECTION 1 of this contract.

BID OPENING: Bids shall be publicly opened at 11:00 a.m., prevailing Washington, DC time, on January 31, 2018.

BID SUBMISSION: Submit bid in pre-addressed envelope furnished with solicitation or send to: U.S. Government Publishing Office, Bid Section, Room C-848, Stop: CSPA, 732 North Capitol Street, NW, Washington, DC 20401. Facsimile bids in response to this solicitation are permitted. Facsimile bids may be submitted directly to the GPO Bid Section, Fax No. (202) 512-1782. The program number and bid opening date must be specified with the bid. Refer to Facsimile Bids in Solicitation Provisions of GPO Contract Terms, GPO Publication 310.2, as revised June 2001. Hand delivered bids are to be taken to: GPO Bookstore, 710 North Capitol Street, NW, Washington, DC, between the hours of 8:00 a.m. and 4:00 p.m., prevailing Washington, DC, time, Monday through Friday. The contractor is to follow the instructions in the Bid Submission/Opening area. If further instruction or assistance is required, call (202) 512-0526.

Abstracts of contract prices are available at: <https://www.gpo.gov/how-to-work-with-us/vendors/contract-pricing>

For information of a technical nature call **Rose Hood** (202) 512-0310 or email rhood@gpo.gov - jmcwilliams@gpo.gov.

SECTION 1. - GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 6-01)) and GPO Contract Terms, Quality Assurance through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (Rev. August 2002)).

GPO Contract Terms (GPO Publication 310.2) –

<https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/terms.pdf>

GPO QATAP (GPO Publication 310.1) –

<https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap.pdf>

DISPUTES: GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at:

<https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/contractdisputes.pdf>

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes – Level III
- (b) Finishing (item related) Attributes – Level III
- (c) Exceptions:
 - P-1. Hickies and Spots – Level II
 - P-7. Type Quality and Uniformity – Level II

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard*</u>
P-7. Type Quality and Uniformity	Approved proofs – Electronic files
P-9. Solid and Screen Tint Color Match	Pantone Matching System

*Special Instructions: When press sheet inspection is required, O.K. Press Sheets shall become the Specified Standards.

OPTION TO EXTEND THE TERM OF THE CONTRACT: The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor not later than 30 days before the contract expires. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed five years as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the “Extension of Contract Term” clause. See also “Economic Price Adjustment” for periodic pricing adjustment(s).

EXTENSION OF CONTRACT TERM: At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

ECONOMIC PRICE ADJUSTMENT: The pricing under this contract shall be adjusted in accordance with this clause, provided that in no event will any pricing adjustment be made that would exceed the maximum permissible under any law in effect at the time of the adjustment. There will be no adjustment for orders placed during the first period specified below.

Pricing will thereafter be eligible for adjustment during the second and any succeeding performance period(s). For each performance period after the first, a percentage figure will be calculated as described below and that figure will be the economic price adjustment for that entire next period. Pricing adjustments under this clause are not applicable to reimbursable postage or transportation costs, or to paper, if paper prices are subject to adjustment by separate clause elsewhere in this contract.

For the purpose of this clause, performance under this contract will be divided into successive periods. The first period will extend from **Date of Award** through **January 31, 2019**, and the second and any succeeding period(s) will extend for 12 months from the end of the last preceding period, except that the length of the final period may vary. The first day of the second and any succeeding period(s) will be the effective date of the economic price adjustment for that period.

Pricing adjustments in accordance with this clause will be based on changes in the seasonally adjusted "Consumer Price Index For All Urban Consumers - Commodities Less Food" (Index) published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics.

The economic price adjustment will be the percentage difference between Index averages as specified in this paragraph. An index called the variable index will be calculated by averaging the monthly Indexes from the 12-month interval ending three (3) months prior to the beginning of the period being considered for adjustment. This average is then compared to the average of the monthly Indexes for the 12-month interval ending **October 31, 2017**, called the base index. The percentage change (plus or minus) of the variable index from the base index will be the economic price adjustment for the period being considered for adjustment.

The Government will notify the contractor by contract modification specifying the percentage increase or decrease to be applied to invoices for orders placed during the period indicated. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs and separately adjusted paper prices. Payment discounts shall be applied after the invoice price is adjusted.

If the Government exercises an option, the extended contract shall be considered to include this economic price adjustment clause.

NOTE: Economic price adjustments are not cumulative and are to be applied to original bid prices only.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO Jacket Number will be assigned and a Purchase Order issued to the contractor to cover work performed. The Purchase Order will be supplemented by an individual "Print Order" for each job placed with the contractor. The Print Order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from **Date of Award** through **January 31, 2019**, plus for such additional period(s) as the contract is extended. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be "issued" upon notification by the Government for purposes of the contract when it is electronically transmitted or otherwise physically furnished to the contractor in conformance with the schedule.

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1. The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.

PAYMENT: Submitting all invoices for payment via the GPO fax gateway (if no samples are required), utilizing the GPO barcode coversheet program application, is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:

<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at: <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>

NOTE: Contractor's billing invoice must be itemized in accordance with the line items in the "SCHEDULE OF PRICES."

SECTION 2. - SPECIFICATIONS

SCOPE: These specifications cover the production of hangtags requiring such operations as electronic prepress, printing, finishing, packing, and distribution.

TITLE: America the Beautiful Hangtags

FREQUENCY OF ORDERS: Approximately 1 to 5 orders per year.

<u>QUANTITY</u>	<u>NO. OF PAGES</u>	<u>TRIM SIZE</u>
100,000 to 500,000 per order	Face Only	4" x 6-1/2"

GOVERNMENT TO FURNISH: Electronic media will be furnished as follows with the first order only.

Platform: Macintosh System 10.4.7.

Storage Media: CD-ROM or DVD.

Files will be furnished in native application and/or PDF format.

Software: InDesign CS6; Photoshop CS6; Illustrator CS6; Adobe Acrobat X Professional

All platform system and software upgrades (for specified applications) which may occur during the term of the contract must be supported by the contractor.

Fonts: All printer and screen fonts will be furnished. Files are supplied in native application and/or PDF formats.

The contractor is cautioned that furnished fonts are the property of the Government and/or its originator. All furnished fonts are to be eliminated from the contractor's archive immediately after completion of the contract.

Additional Information:

- The color identification system used is Pantone
- Files provide for bleeds. All illustrations are provided in the electronic files
- GPO Form 952 (Desktop Publishing - Disk Information) will be furnished.

One reproduction proof, Form 905 (R. 6/03), with labeling and marking specifications.

Identification markings such as register marks, commercial identification marks of any kind, etc., except GPO imprint, form number, and revision date, carried in the electronic files, must not print on finished product.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "GOVERNMENT TO FURNISH," necessary to produce the product(s) in accordance with these specifications.

Contractor to create die.

ELECTRONIC PREPRESS:

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to Traci Kolc at 202-513-7096.

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

When required by the Government, the contractor shall make minor revisions to the electronic files. It is anticipated that the Government will make all major revisions.

Prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy.

PROOFS: Required proofs will be indicated on the print order.

One set of digital color content proofs of the entire product. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product.

Contractor to submit ink drawdowns on actual production stock of Pantone colors used in job.

If any contractor's errors are serious enough in the opinion of the GPO to require revised proofs, the revised proofs are to be provided at no expense to the Government. No extra time can be allowed for this reproofing; such operations must be accomplished within the original production schedule allotted in the specifications.

The contractor must not print prior to receipt of an "OK TO PRINT."

STOCK/PAPER: Super clear polyester substrate, .010 thickness, Transilwrap Company "Oriented Polyester"

Note: Must be able to withstand extreme temperature variances.

PRINTING:

Prints face only in one Pantone color. Prints type matter, solid, and small recycle logo with some reversing to clear substrate. Bleeds all sides.

Match Pantone number as indicated on the print order.

The inks used must not show any appreciable change in color after exposure in an Atlas Fadeometer for 1,700 standard fading hours (5-years) or its equivalent.

PRESS SHEET INSPECTION: Final makeready press sheets may be inspected and approved at the contractor's plant for the purpose of establishing specified standards for use during the actual press run. Upon approval of the sheets, contractor is charged with maintaining those standards throughout the press run (within QATAP tolerances when applicable) and with discarding all makeready sheets that preceded approval. When a press sheet inspection is required, it will be specified on the individual print order. See GPO Publication 315.3 (Guidelines for Contractors Holding Press Sheet Inspections) issued January 2015. NOTE: A press sheet inspection is for the purpose of setting specific standards that are to be maintained throughout the entire run. It does not constitute a prior approval of the entire run.

Press sheets must contain control bars for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers. The control bars (such as BRUNNER, GATF, GRETAG, or RIT) must show areas consisting of 1/8 x 1/8" minimum solid color patches; tint patches of 25, 50, and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated across the entire press sheet.

AT AGENCY'S OPTION, PRESS SHEET INSPECTION MAY BE WAIVED.

MARGINS: Margins will be as indicated on the electronic order request or furnished copy.

BINDING: PERFORATE/DIE-CUT: Round corners at the top, perforate at top a 1" diameter round hole, approx. 3/8" from top edge, centered, with a diagonal perforation from the hole to the top edge--do not remove waste--to allow the item to be slipped over and hung from a vehicle rear view mirror, when issued. Die-cut 2 additional diagonal slits approx. 1/2" from bottom edge and approx. 2" long, centered within image area, suitable for holding an approximately 3-1/2 x 2-1/2" card. See Attachment A.

PACKING:

Bulk Packing –

Shrinkwrap hangtags in units of 50. Pack in a shipping container not to exceed 35 pounds when fully packed.

Shipping containers must be of sufficient strength and durability as to insure against damage to the product during shipment and that the package will not open or split during shipment.

LABELING AND MARKING: Reproduce shipping container label from furnished repro, fill in appropriate blanks, and attach to shipping containers.

QUALITY ASSURANCE RANDOM COPIES: The contractor may be required to submit quality assurance random copies to test for compliance against the specifications. The print order will indicate the number required, if any. When ordered, the contractor must divide the entire order into equal sublots and select a copy from a different general area of each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. Copies will be paid for at the running rate offered in the contractor's bid and their cost will not be a consideration for award.

Business Reply Mail labels will be furnished for mailing the quality assurance random copies. The copies are to be mailed at the same time as the first scheduled shipment. A copy of the print order must be included.

A U.S. Postal Service approved Certificate of Mailing, identified by Program, Jacket and Print Order numbers, must be furnished with billing as evidence of mailing.

DISTRIBUTION: Deliver f.o.b. destination to: USGS Receiving, Denver Federal Center, Building 810, Door E-11, Denver, CO 80225.

NOTE: ORIGINAL CARRIER MUST SHIP DIRECTLY TO THE FINAL DESTINATION.

Upon completion of the contract, all furnished material, including electronic media, must be returned to the Department of Interior, NPS, Traci Kolc, 1201 Eye St. NW, Org Code 2608, Washington DC 20005, 202-513-7096.

All expenses incidental to returning materials, submitting proofs, and furnishing samples must be borne by the contractor.

One copy of contractor's billing voucher for each Print Order showing each item for payment identified by item number, item description, quantity, and cost must be sent to: Department of Interior, National Park Foundation, Attn: Carolyn Hill (202-354-6471), 1201 Eye St., NW, Suite 550B, Washington, DC 20005 and Department of Interior, National Park Service, Attn: Traci Kolc (202-513-7096), 1201 Eye St. NW, ORG. CODE: 2608, Washington, DC 20005.

SCHEDULE: Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of an individual print order (GPO Form 2511).

Furnished material and proofs must be picked up from and delivered to the Department of Interior, NPS, Traci Kolc, 1201 Eye St. NW, Org Code 2608, Washington DC 20005, 202-513-7139.

Furnished electronic media must be returned with proofs.

The following schedule begins the workday after notification of the availability of print order and furnished material; the workday after notification will be the first workday of the schedule.

When ordered, proofs must be submitted within five (5) workdays of notification of availability of print order and furnished materials.

Proofs will be withheld no more than four (4) workdays from their receipt at the Department until they are made available for pickup. (Note: The first workday after receipt of proofs at the Department is day one of the hold time.)

If proofs are not ordered, contractor must complete production and distribution within 15 workdays after notification of availability of print order and furnished materials.

If proofs are ordered, contractor must complete production and distribution within 15 workdays after receipt of an "OK TO PRINT" on proofs.

The contractor must notify the U.S. GPO of the date and time the press sheet inspection can be performed. In order for proper arrangements to be made, notification must be given at least three (3) workdays prior to the inspection. Notify the U. S. GOVERNMENT PUBLISHING OFFICE, Quality Assurance Division, Washington, DC 20401 at (202) 512-0542. Telephone calls will only be accepted between the hours of 8:00 a.m. and 2:00 p.m., prevailing Eastern Time, Monday through Friday. NOTE: See contract clauses, paragraph 14(e) (1), Inspections and Tests of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 6-01)). When supplies are not ready at the time specified by the contractor for inspection, the Contracting Officer may charge to the contractor the additional cost of the inspection.

The ship/deliver date indicated on the print order is the date products ordered for shipping f.o.b. destination must be delivered to the USGS Receiving, Denver Federal Center, Building 810, Door E-11, DFC Denver, CO 80225

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with the order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

For compliance reporting purposes, contractors are to report information regarding each order with date of shipment or delivery, as applicable, in accordance with the contract requirements by contacting the Shared Support Services Compliance Section via email at compliance@gpo.gov, via telephone at (202) 512-0520, or via facsimile at (202) 512-1364. Personnel receiving the email, call, or facsimile will be unable to respond to questions of a technical nature or to transfer any inquiries.

CONTRACT COMPLETION AND TRANSITION SERVICES:

Upon termination of the contract, the contractor shall provide the Government with all property and services to which it is entitled under the contract.

The contractor will prepare and deliver to the Government, not later than 30 days PRIOR to contract termination, database electronic media in final updated form in Word format, or as otherwise required by the government, which includes all text, graphics, footnotes, and tables, along with full documentation that will support the portability of the database, at a location to be designated by the Government.

All electronic media MUST be appropriately labeled as to contents, file structure, Program number, jacket number and print order numbers. A master log will be prepared identifying each form of electronic media as to its contents. Content labels for text files shall indicate publication pages.

All other deliverables, including graphic materials or other material under this contract to which the Government takes possession, shall be packaged in suitable containers so as to prevent damage. This shall be accomplished at the contractor's expense. The material will be delivered to a location to be designated by the Government.

SECTION 3. - DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices offered in the "SCHEDULE OF PRICES" to the following units of production which are the estimated requirements to produce one (1) year's production under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered for a like period of time.

The following item designations correspond to those listed in the "SCHEDULE OF PRICES".

	(1)	(2)
I. (a)	3	700

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SECTION 4. - SCHEDULE OF PRICES

Bids offered are f.o.b. destination

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

Bids submitted with NB (No Bid) or blank spaces for an item may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the DETERMINATION OF AWARD) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All invoices submitted to the GPO shall be based on the most economical method of production.

Fractional parts of 1,000 will be prorated at the per-1,000 rate.

I. PRINTING BINDING, PACKING AND DISTRIBUTION: Prices offered shall include the cost of all required materials and operations (including proofs and stock) necessary for the printing, binding, packing and distribution of the product listed in accordance with these specifications.

	<u>Makeready and/or Setup</u> (1)	<u>Running Per 1,000 Copies</u> (2)
(a) Per Hangtag	\$ _____	\$ _____

(Initials)

INSTRUCTIONS FOR BID SUBMISSION: Fill out "SECTION 4. – SCHEDULE OF PRICES," initialing or signing each page in the space(s) provided. Submit two copies (original and one exact duplicate) of the "SCHEDULE OF PRICES" with two copies of the GPO Form 910 "BID" form. Do not enter bid prices on GPO Form 910; prices entered in the "SCHEDULE OF PRICES" will prevail.

Bidder _____

(City - State)

By _____

(Signature and title of person authorized to sign this bid)

(Person to be contacted)

(Telephone Number)